Welcome to Aranmore

A school with spirit

Aranmore Catholic College is a co-educational school for Years 7 - 12. We are located in Leederville, just off vibrant Oxford Street, a mere 3 kilometres from the Perth CBD. As soon as you walk onto our campus, you will quickly discern three special things about our school: we have a long and rich history, we have happy students and a high teacher-to-student ratio which allows us to get to know each and every child. What this all means for your child is that they enjoy a first-class education, underpinned by traditional values, in a safe, supportive environment.

The importance of student care

Resilience is so crucial to how we live our life. At Aranmore, our extensive Pastoral Care program is here to provide the emotional and spiritual support your child needs to navigate their teens and go on to become a valued member of the community.

Each child is supported by a student care team comprising their Form Teacher, Head of Year and Deputy Principal. Students can also receive additional care and guidance from our Careers Counsellor, School Counsellor, School Psychologist or Chaplain.

Of course we can’t do it without your support. We believe in honest and open communication between the College and parents/guardians, and welcome your enquiries. We encourage all, where possible, to become involved in College life.

As we are a Catholic school, Religious Education is at the heart of our pastoral curriculum. We believe giving students the opportunity to develop their knowledge and understanding of our Faith, and the values it promotes, helps strengthen courage and resilience.

Trust. A motto for life

Great thought went into the creation of Aranmore’s college crest. The blue of the ‘A’ is symbolic of Mary, while the Celtic Cross in its centre represents the College’s Irish origins. The Cross is supported by our motto, “Trust”. This incredibly powerful word is at the very centre of everything we believe in. Trust is the basis for all successful relationships: from the spiritual one, between our God and us, to the day-to-day relationships between parents, guardians, students and teachers. When you send your child to Aranmore, we seek to repay that trust by equipping them with the moral strength and academic skills to make a positive contribution to society.
<table>
<thead>
<tr>
<th>Contents Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brief History of the College &amp; Founders ......................... 2</td>
</tr>
<tr>
<td>Community Prayer ............................................. 4</td>
</tr>
<tr>
<td>Shared Vision &amp; Values ....................................... 5</td>
</tr>
<tr>
<td>General Contact Details &amp; School Hours ......................... 6</td>
</tr>
<tr>
<td>Bell Times ..................................................... 7</td>
</tr>
<tr>
<td>College Procedures ........................................... 8</td>
</tr>
<tr>
<td>Staff Information ............................................ 12</td>
</tr>
<tr>
<td>College Grounds Map .......................................... 13</td>
</tr>
<tr>
<td>Important Services ........................................... 14</td>
</tr>
<tr>
<td>Uniform Shop ................................................ 16</td>
</tr>
<tr>
<td>School Uniform .............................................. 17</td>
</tr>
<tr>
<td>House System ................................................ 19</td>
</tr>
<tr>
<td>Personal Electronic Devices .................................. 20</td>
</tr>
<tr>
<td>Library Information .......................................... 22</td>
</tr>
<tr>
<td>Our College .................................................. 24</td>
</tr>
</tbody>
</table>

41 Franklin Street Leederville WA 6007
Telephone: (08) 9444 9355 Facsimile: (08) 9444 9310
Email: acc@aranmore.wa.edu.au Web: aranmore.wa.edu.au
Date published: November 2016
Brief History of the College & Founders

Aranmore Catholic College was founded on its present site in Leederville in 1903 by two Sisters of Mercy, Mother Berchmans and Mother Aquin, who originally established a co-educational school known as Our Lady of Perpetual Succour School, Arranmore. Mother Berchmans, who was from an island off the west coast of Ireland called ‘Arranmore’, named their new convent house at the corner of Marian and Shakespeare Streets, ‘Arranmore’. The first student, Sophia Hudson, was joined by 12 boarders a few years later and after a period of time, the school was called St Mary’s and educated both boys and girls to sixth standard and girls only in high school. In 1942, a high school for boys, called Christian Brothers’ College Leederville, was founded by the Christian Brothers. For over 40 years, the two schools operated separately but side by side.

To meet the growing demand for places and to enable more educational opportunities for students, the two schools amalgamated in 1986 and officially became Aranmore Catholic College. The first Principal of Aranmore was Brother Kevin Paull and the first Deputy Principal was Sister Joan Buckham. Sister Joan Buckham is currently a member of the College Board.

Venerable Catherine McAuley

Venerable Catherine McAuley was born near Dublin, Ireland on 29 September 1778. After the death of both her parents, Catherine went to live with relatives who embodied the strong anti Catholic atmosphere of the times. This was a difficult trial for Catherine, but through it she developed a spirituality based on God’s Mercy.

Catherine sought to provide solace to sick and needy families, to train young girls for employment and to instruct poor children.

When Catherine was 25, a retired couple (wife a Quaker and husband a Protestant) invited her to live with them. On their death beds, they converted to Catholicism, and bequeathed their estate to her.

With this inheritance, Catherine built a house on Baggot Street in Dublin which began as a home for poor girls. This first Home of Mercy opened on 24 September 1827, the Feast of Our Lady of Mercy.

Her work with the poor and destitute led Catherine to desire a life of total consecration to the Lord. Encouraged by the Archbishop, Catherine and two other women professed vows on 12 December 1831 and began the Religious Institute of the Sisters of Mercy.

By the time of Mother Catherine’s death in 1841, there were 100 Sisters of Mercy in 10 foundations. In April of 1990, on completion of one stage of the process by which the Catholic Church defines sainthood, Pope John Paul II declared Catherine McAuley “Venerable”.

We draw on the inspiration of Catherine McAuley, the foundress of the Sisters of Mercy. Catherine’s deep faith in God, who is mercy, and her experience of pain and of poverty, shaped her prayer and in turn her prayer shaped her ministry. “Mercy...the business of our lives” - Catherine McAuley.
Blessed Edmund Rice

Blessed Edmund Rice, fourth of seven sons, was born on a farm in Westcourt, Callan, Kilkenny on 1 June 1762. He married when he was 23. Two years later his wife died while pregnant.

By 1795, Edmund was a wealthy man while his fellow Catholics were, by contrast, living in poverty, with no education and no hope for their own future or that of their children.

Enlightened by the Holy Spirit, Edmund Rice had come to believe that even the poorest and least educated person was the temple of the Holy Spirit and that Christ dwelt in him or her. He resolved to sell what he had and to spend his wealth in the mission of educating poor and needy children.

Meanwhile he committed himself to follow Christ in a life of consecrated service to Him.

In 1802 he held his first classes in converted stables in Waterford. A year later he moved to his first permanent school, built at his own expense, in Waterford, and named Mount Sion.

In 1820 Pope Pius VII recognised as a Religious Congregation the group of men who followed in the footsteps of Edmund Rice. They were called the Christian Brothers.

On 29 August 1844 Edmund Rice died at Mount Sion. He was proclaimed Blessed Edmund Ignatius Rice on 6 October 1996.

Edmund Rice set his mind to a mission that was radical indeed - it wasn’t just handouts of food and clothes or special kindesses to exceptionally needy families. It was equipping young people mentally, morally and religiously to stand on their own feet and change their lives for themselves and in time, to struggle for change in the society that caused and allowed them to be poor.
Community Prayer

Dear Mother Mary, your help is always with us.

We are inspired by the example of Catherine McAuley and Edmund Rice.

We seek through your son Jesus, the courage to realise the potential of the gifts that God has given each of us.

Help us grow in faith, in hope and in love, so we are open to the blessings of the many cultures of the students who are part of this community.

May we respect each person’s uniqueness and affirm their talents.

In all ways we seek God’s peace. Assured of your help, we make this prayer to Jesus your Son.

Blessed Edmund Rice - Pray for us

Venerable Catherine McAuley - Pray for us

St Mary MacKillop of the Cross - Pray for us
Our Beliefs and Values
At Aranmore Catholic College, we seek to further the mission of the Catholic Christian community. We are endowed with the rich heritage of the Sisters of Mercy and the Christian Brothers. We educate young people in the values of faith, compassion, justice and mercy, as lived by Jesus and emulated by Catherine McAuley and Edmund Rice.

We believe in the inherent dignity of the individual. We provide holistic education, attending to spiritual, physical, intellectual and emotional development, through the nurturing of each student’s abilities, gifts and talents. We promote a culture of respect, reflected in harmonious relationships and open communication. As a multicultural community, we value diversity, believing that all should be accepted and celebrated.

Our Practice
As a community beloved of God, we celebrate life in prayer, song and Sacrament. We build our community by providing a welcoming, supportive and safe environment where we work in partnership with families and communities. When conflict occurs, we work with students to find solutions which repair harm and restore relationships.

Aranmore’s student-focussed approach leads to the shaping of teaching, learning and assessment programs that meet individual needs, providing opportunities for success and individual excellence. We affirm and award students for diligence, progress and achievement in academic, cultural and sporting programs. A collegial and professional approach guides teachers in the implementation of policies and procedures which facilitate student learning.

Our hope is that students leave us as educated, resilient, responsible and compassionate people. Having been part of the Aranmore community, students have engaged in Christian service, leadership, mentoring and community activities. Formed by this Aranmore tradition, our students are prepared for life beyond school.
General Contact Details & School Hours

Front Office - 8am to 4pm: 9444 9355
During the Term, the Office is open from 8am to 4pm. During mid-term school breaks, the Office operates with minimum staff.

At the end of the school year, the Office closes for four weeks and re-opens two weeks prior to the commencement of the school year.

Change of Contact Details
It is very important that the College has correct contact details of all families enrolled at the College. To update your contact details, please call or email Ms Jo-Anne Barden in Student Services: 9201 5257 or j.barden@aranmore.wa.edu.au

Messages to Students
In cases of emergency, a message will be passed immediately to students. Mobile phones may not be used between 8:40am and 3:15pm for the sending or receiving of text or voice messages.

Contacting Staff
To contact a staff member by email, please use the following format:
initial of first name, full stop followed by surname@aranmore.wa.edu.au
For example, to contact Mrs Clare Kanakis, the email address is: c.kanakis@aranmore.wa.edu.au

Please be aware that staff teach during the day and will not be able to respond to your message immediately. They will, however, endeavour to contact you within a 24-48 hour period. Use of SEQTA direct messages is preferable to phone.

Student Absentees
It is important that you contact the Office, before 10am, if your child is going to be absent:

Absentee Hotline (24 Hours): 9201 5277
Absentee Email: reception@aranmore.wa.edu.au

When informing the College of your child’s absence, please be sure to include the following information in your email/message:

- Student’s full name
- Year group
- Brief Reason for Absence (eg sick, appointment, personal reason)
- Duration of the absence
- Explain your relationship to the child (mother, father, grandparent, homestay, guardian)

A note to the Form teacher is required when your child comes back to school explaining the reason for the absence. The relevant pages in the back of the Student Diary are provided for this purpose.

School Hours
8:35am - 3:15pm (Mon, Tues, Wed & Fri)
8:35am - 2:30pm (Thurs)
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:35</td>
<td>Warning bell</td>
<td>10</td>
</tr>
<tr>
<td>8:40</td>
<td>Form Class</td>
<td></td>
</tr>
<tr>
<td>8:50</td>
<td>P1</td>
<td>60</td>
</tr>
<tr>
<td>9:50</td>
<td>P2</td>
<td>60</td>
</tr>
<tr>
<td>10:50</td>
<td>Recess (Warning bell @11:15)</td>
<td>30</td>
</tr>
<tr>
<td>11:20</td>
<td>P3</td>
<td>55</td>
</tr>
<tr>
<td>12:15</td>
<td>P4</td>
<td>50</td>
</tr>
<tr>
<td>1:05</td>
<td>Lunch (Warning bell @1:30)</td>
<td>30</td>
</tr>
<tr>
<td>1:35</td>
<td>P5</td>
<td>50</td>
</tr>
<tr>
<td>2:25</td>
<td>P6</td>
<td>50</td>
</tr>
<tr>
<td>3:15</td>
<td>End of day</td>
<td></td>
</tr>
</tbody>
</table>

**Tuesday**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:35</td>
<td>Warning bell</td>
<td>10</td>
</tr>
<tr>
<td>8:40</td>
<td>Form Class</td>
<td></td>
</tr>
<tr>
<td>8:50</td>
<td>P1</td>
<td>50</td>
</tr>
<tr>
<td>9:40</td>
<td>P2</td>
<td>45</td>
</tr>
<tr>
<td>10:25</td>
<td>Assemblies/House/Pastoral</td>
<td>50</td>
</tr>
<tr>
<td>11:15</td>
<td>Recess (Warning bell @11.40)</td>
<td>30</td>
</tr>
<tr>
<td>11:45</td>
<td>P3</td>
<td>45</td>
</tr>
<tr>
<td>12:30</td>
<td>P4</td>
<td>45</td>
</tr>
<tr>
<td>1:15</td>
<td>Lunch (Warning bell @1:40)</td>
<td>30</td>
</tr>
<tr>
<td>1:45</td>
<td>P5</td>
<td>45</td>
</tr>
<tr>
<td>2:30</td>
<td>P6</td>
<td>45</td>
</tr>
<tr>
<td>3:15</td>
<td>End of day</td>
<td></td>
</tr>
</tbody>
</table>

**Thursday**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:35</td>
<td>Warning bell</td>
<td>10</td>
</tr>
<tr>
<td>8:40</td>
<td>Form Class</td>
<td></td>
</tr>
<tr>
<td>8:50</td>
<td>P1</td>
<td>50</td>
</tr>
<tr>
<td>9:40</td>
<td>P2</td>
<td>50</td>
</tr>
<tr>
<td>10:30</td>
<td>Recess (Warning bell @10.55)</td>
<td>30</td>
</tr>
<tr>
<td>11:00</td>
<td>P3</td>
<td>45</td>
</tr>
<tr>
<td>11:45</td>
<td>P4</td>
<td>45</td>
</tr>
<tr>
<td>12:30</td>
<td>Lunch (Warning bell @12.55)</td>
<td>30</td>
</tr>
<tr>
<td>1:00</td>
<td>P5</td>
<td>45</td>
</tr>
<tr>
<td>1:45</td>
<td>P6</td>
<td>45</td>
</tr>
<tr>
<td>2:30</td>
<td>End of day</td>
<td></td>
</tr>
</tbody>
</table>
Arriving at School
All students must be on campus by 8:30am and must remain within the College grounds once they arrive at school. Students should not arrive at school before 8:15am unless taking part in a supervised activity. General supervision is provided from 8:15am.

Form Periods
The morning Form runs from 8:40 until 8:50am every day. During this time attendance will be marked, the Daily Notices read and the Form group will begin the day with a prayer.

Afternoon Dismissal
Dismissal is at 3:15pm except on Thursdays when dismissal is at 2:30pm. After school, students should leave the grounds promptly, unless taking part in a supervised activity. Students are not permitted to use the ovals or courts, or to engage in active games after school unless these are organised by a supervising teacher.

Arriving Late to School
If arriving after 8.40am and before 8.50am, students are to report to Form class, where the Form teacher will record the late arrival. If students arrive after 8.50am, they must report to Student Services where their arrival will be recorded. A note should be provided explaining the reason for the late arrival.

Arriving Late to Classes
When a student arrives late to class, their subject teacher will record their lateness. Should the student be released late from a previous class or activity that teacher will record the reason in the Student Diary.

Leaving College During the School Day
If a student needs to leave the College to attend an appointment, the following procedure is to operate:

- The student must bring a note from a parent/guardian prior to the appointment.
- When the student is about to leave the subject classroom, the note is shown to the class teacher and then is taken to, and handed in at Student Services, where the student’s early departure will be recorded before they leave the College premises.

Students will not be permitted to leave the school grounds during school hours without written permission from Parent/Guardian or Deputy Principal.

Absence From Tests or on the Day that Assignments are Due
If a student is absent on the day of a test or when an assignment is due, it is the student’s responsibility to make any necessary arrangements with teachers on return to school. Again, a signed note from parents explaining the situation is required. For more detail, please refer to the College’s Assessment Policy, available on the College website.

Compulsory Attendance
Days for which special events are planned such as sports days, excursions, camps, retreats, Founders’ Day, are an integral part of the College’s curriculum. Attendance is compulsory on these days as on other school days. Should illness prevent attendance, a medical certificate or a note from a parent/guardian should be provided upon the student’s return to school.

Leaving a Timetabled Class
Students may not leave, or be out of, a timetabled class without the written permission of their timetabled teacher. This requires the teacher to complete the relevant section in the Student Diary which the student must carry with them while out of class.

Student Free Days
There are several days set aside each year during school terms for staff professional development. On those occasions, students do not attend school. Student free days are listed on the College calendar (available on the College website). A reminder is published in the College newsletter and Student Free Days are highlighted in the Student Diary.
Sick Students
Students who feel sick are to ask the class teacher for permission to report to the Sick Bay in Student Services, with their Diary signed. Sick students cannot be accommodated for lengthy periods at the school. Parents will be contacted to take sick children home. Students who are feeling ill should not stay in the classroom or toilets or any other unsupervised area. Under no circumstances are students to use a mobile phone to contact parents to inform them of illness. Such notification may only be made through Student Services or the Front Office.

Non-participation in Physical Education
Students who are unable to take part in sport/physical education activities are expected to provide a note to their teacher with an explanation from a parent/guardian. The Student Diary can be used for this purpose.

Communication with Staff regarding Student Concerns
The College Learning Management System (LMS), SEQTA Engage, is available through the Parent Portal. Here parents/guardians can find information on behaviour and academic progress. Direct messages or emails can be used to communicate with teachers. If a parent is concerned regarding a student’s school performance it is best to email the student’s Form teacher in the first instance. Heads of Year and Heads of Learning Area can also be contacted.

Bullying
At Aranmore we respond to all reports of harassment or bullying in a comprehensive manner and according to our policy outlined on the College website.

College Policies and Code of Conduct
Aranmore Policies and Code of Conduct are enshrined in a belief that good relationships are central to good educational outcomes in schools. For further information on College policies please refer to the College website.

College Sanctions
Where students fail to make positive choices in honouring the College’s Code of Conduct and Procedures and Policies, sanctions may be imposed. These may include Yard Duty, Saturday Detention, After-school Detention or Suspension. For further information, please refer to the College website.

Newsletter
A newsletter is emailed to parents/guardians every fortnight and published on the College website. The newsletter provides up-to-date communication. As such, it is important that families inform the College of changes to their email address. Please supply new contact details to Student Services: 9201 5257 or j.barden@aranmore.wa.edu.au

The College Annual
The College publishes a yearly magazine which documents individual class groups and showcases the activities of the students and College community events throughout the year.

Parent/Teacher/Student Interviews
Parents are welcome to arrange an interview with their child’s teachers at any time during the course of the year. Staff will notify parents through the Student Diary, by email or by telephone should they be particularly concerned about a student’s progress. At published times in Term One, Term Two and Term Three, parents and students in each year group are invited to meet with teachers at special Interview Nights. Instructions on the procedure for this will be outlined prior to that occasion. The Booking System for these nights, “PTO”, is available on the portal on the College website.

Student Reports
Academic progress can be monitored in an ongoing capacity via SEQTA Engage. Students receive a report at the end of Semester One and Semester Two visible in SEQTA Engage.

Telephones
Mobile phones are not to be used on the school campus during the school hours of 8:35am and 3:15pm. Students risk the phone being confiscated if it is seen or heard during school hours. In an emergency, students must come to Student Services for assistance.
Parent/Guardian School Drop-off and Pick-Up

Students may enter the College from gates located on Shakespeare St, Franklin St and Marian St. There are parking bays available along all of these streets. Please be aware, however, that there are Council restrictions for some bays. Parents are asked NOT to park in the staff car park located on Franklin St.

SmartRiders

Students using Transport Authority buses and trains must carry their identification/concession cards (SmartRiders) and comply with Transport Authority regulations which include standing when seats are required for full fare-paying adult passengers. Student SmartRiders are ordered from Student Services. SmartRiders also serve as a library card and an exam card and must be carried by students at all times.

Public Transport

A high standard of behaviour is expected of each student at all times when representing the College or wearing the school uniform. Common courtesy and good manners are required when travelling on buses and trains. Students must stand for older people if there are insufficient seats and must ensure that school bags do not block aisles or otherwise inconvenience fellow passengers. Students need to be mindful of the fact that their behaviour when traveling on public transport reflects on the school and in today's digital age, positive and negative behaviours are communicated to the College immediately by the general public.

Bus Services

A special bus (#15FS) leaves the Wellington Street Bus Station at 8:15am and travels to the College. As a result of recent changes to Route 15, students can now catch Route 15 from Stand 2 at Glendalough Station. Students no longer need to travel into Perth to catch this service to school. This is to assist students travelling in on the northern (Clarkson) service. Other students can still use this service from Roe Street. Additional public service routes leave from the city bus station in the morning and travel along Loftus Street. These are the #276 departing at 7:55am and the #402 departing at 7:58am. Path Transit encourages students to use these services in order to alleviate over-crowding on the #15FS route.

In the afternoon, four buses leave the College from Marian Street. #1 and #4 go to Glendalough Station. #2 goes to Stirling Station via Glendalough and Main Street. #3 goes to the Mirrabooka Bus Station via Flinders Street. A ‘public service’ bus (#15) which travels via the Leederville Station leaves from outside the CASS on Oxford Street.

School Bus

Students must be quiet, well-behaved and seated at all times while travelling on the College buses. Students are not permitted to collect the bus keys, board the bus unless a teacher is present, or eat and drink while on the bus.

Any student returning from sport or an excursion wishing to get off the bus before it arrives at school must provide a signed note from a parent/guardian asking permission. Such arrangements are only possible with the driver’s consent.

Bike Riders, Helmets and Racks

Students riding to and from the College are required to wear helmets. Helmets should be locked to bikes during the day; a protective bag is recommended for wet weather. Bikes are to be placed in the racks and locked up during the day. Students are not permitted to handle or interfere with another student’s bike.

Student Drivers

In order to meet our duty-of-care obligations, students may not drive cars to school without obtaining formal authorisation from the Head of Year. Only those students listed on the authorisation form may travel to and from the College as passengers in a student’s car. Students’ cars may only be parked in the areas designated by the Head of Year. Students are not permitted to go to parked cars during the school day.

Confiscated Property

Where excess or incorrect jewellery is worn, or banned items are brought to the school, the property is likely to be confiscated, labelled with the student’s name and Form and sent to Student Services. It will be returned to the student at the end of term, or to a parent who calls to the Front Office to collect the property at a time convenient to them.

Defacing Property

Students are not to write or place offensive or inappropriate material on or in Student Diaries, pencil cases, files or helmets. Bags and lockers are not to be written on or defaced.
Lost Property
Lost property items will be handed in to Student Services. Named items will be returned to owners. All items of unmarked clothing handed in will be passed on to the uniform shop if not claimed within the term.

School Fees Payment
An annual account will be issued early in Term 1 for the whole year. Parents may spread payments by completing a College Direct Debit Form, available from the Finance Office or on the College website. Alternatively, parents may pay three lump sum payments on 15 March, 15 June and 15 September.

Fee discounts and assistance:
- Families who are under financial pressure and do not have a Health Care Card or Pensioner Concession Card should contact the College on 9444 9355.
- Families with a Health Care Card or a Pensioner Concession Card may be eligible for additional assistance. To access this assistance, please make an appointment with Sr Janina Pascoe (9444 9355).
- The College offers discount to families with more than one child at Aranmore Catholic College. Please contact the Front Office for a Family Discount Application Form.

Student Leadership
A variety of opportunities exist for Student Leadership. These include a Head Boy and Head Girl; House Captain and House Representatives.

Award Structure
The college has an extensive structure of Academic and Community Awards. These seek to acknowledge and reward those students who have demonstrated outstanding performance and commitment in a range of areas such as:

**Academic Awards**
- Dux of College - WACE
- Proxime Accessit - WACE
- Dux of College - Vocational Education and Training (VET)
- Dux of Year 11 - WACE
- Dux of Year 11 - VET
- Highest Achievement Awards in Years 7-12
- Academic Honours Year 12
- Academic Excellence Years 7-11
- Meritorious Performance Years 7-12

**Graudation Awards**
- The Catherine McAuley Shield (Year 12)
- The Aranmore Medal (Year 12)
- Sports Leadership Award
- The City of Vincent Citizenship Award
- Eleni Evangel Harmony Award
- Tim Hammond Arts Award
- Basil Franchina Music Award
- James Elliott Principal’s Award

**Community Awards**
- The Edmund Rice Medallion, Years 7-11 & NALC
- The Mercy Medal
- Honours Award & Merit Awards
- State/National Representation Awards

Awards are presented at Whole School Assemblies and other major events. A detailed outline can be found on the College website.

Christian Service Learning
A Structured Service Learning Program is in place for Years 7-12. At each year level students are required to engage in and reflect on a minimum number of service hours. These must be recorded and validated in their Log book. Participation in the program is mandatory for all students.

Visitors to the College
All visitors (including past students) are required to report to the Front Office on arrival at the College to sign the Visitor’s register and receive a Visitor’s badge to wear for the duration of their visit. Students and staff are asked to direct unauthorised visitors to Reception to fulfill this requirement. In general, visitors are only permitted access to the campus on College business or in cases of extreme need.

St Mary’s Parish Mass
As part of the College’s Evangelisation Plan, all classes, on a rotational basis, will attend Wednesday morning Mass at St Mary’s Catholic Church at 9am. The class roster will be published in the College Newsletter. Parents are most welcome to attend.
Staff Information

Of utmost concern to all staff is that each student reaches his or her full potential. Integral to achieving this is open, two way communication between parents and staff. Parents are encouraged to make contact with their child’s teachers through a variety of forums: email, telephone, Student Diary, Parent/Teacher/Student Interviews and Parent Information Nights.

Leadership Team
Principal Mr Declan Tanham
Deputy Principal (Curriculum) Mr Michael Williams
Deputy Principal (Students) Mrs Clare Kanakis
Director of Ministry Mrs Bernice Roche
Director of Teaching and Learning Mrs Sara Jennings

Heads of Year
Head of Year 7 Mrs Cam-Tu Hine
Head of Year 8 Mr Hayden Hamilton
Head of Year 9 Ms Gina O’Reilly
Head of Year 10 Mr Ian Norgrove
Head of Year 11 Mr Craig Rodgers
Head of Year 12 Ms Andrea Sorba-Martens

A full Staff List and list of Form Teachers is available on the College website.
**Important Services**

**Aboriginal Student Support Unit**
The College supports the Aboriginal and Torres Strait Islander students in all aspects of the curriculum and pastoral requirements through the Aboriginal Student Support Unit. The support unit also organises and delivers cultural activities for the students. For further details please contact the Aboriginal Student Support Coordinator, Mrs Maxine Brahim.

**Breakfast Club**
Supported by FoodBank and donations of breakfast items (sugar, Milo, jam and cereals other than Weetbix) from the community, the College offers free, nutritional breakfast from the kitchen in the CASS building. Breakfast Club is operated by volunteer staff members and starts at 7:30am with the last food items served at 8:30am. All students are welcome to sit down and enjoy something to eat or to grab something ‘on the go’.

**Canteen**
The College Canteen is open from 8:00am to 8:30am, at Recess and at Lunchtime. Students can place a lunch order before school at the Canteen, as well as purchase items at Recess and Lunch directly from the Canteen. The Canteen price list is available on the College website.

**Cultural Liaison Officer**
To better serve the needs of our African and Middle-Eastern students and families, the college has engaged the services of a Cultural Liaison Officer, Mrs Marta Elia. Mrs Elia is available Monday to Wednesday to assist families, especially if they are experiencing language or cultural difficulties.

**English as an Additional Language/Dialect (EaL/D)**
English as an Additional Language/Dialect (EaL/D) is offered to students who have undertaken schooling in a language other than English and who speak a different language at home. The students come from diverse backgrounds, with approximately 40 cultures represented within the group. Our students have chosen to come to the College for equally diverse reasons, some have entered the country on humanitarian visas, others have moved with their parents’ work, whilst some are full fee paying overseas students. The program is comprehensive with classes from Year 7 to Year 12, including WACE levels. In the lower years the program is designed to teach core academic skills, such as speaking, writing and reading, as well as functional English. The focus in the upper-school program is to prepare students for their post-secondary schooling pathways, be it university studies or accessing alternative pathways.

**Learning Support**
Aranmore Catholic College provides an inclusive education for all, working collaboratively with parents, families, teachers and external community support agencies to accommodate any learning difficulty or disability a student may have.

The role of the Learning Support Unit is:
- to coordinate appropriate identification, intervention and monitoring of students experiencing difficulty with learning.
- to facilitate the delivery of the curriculum in such a way that it is accessible to all our students, taking into account culture, language, learning needs and learning strengths.
- to ensure that students with cognitive, physical, social/emotional or sensory difficulties are given every opportunity to reach their potential as per the guidelines set out by the Catholic Education Office in accordance with the Disability Discrimination Act.
- to provide a positive and supportive learning environment where students feel valued, supported and able to achieve their goals.

**Library**
The JF Moloney Library is used for research (publications, online databases or the internet), recreational reading and playing board games. To access library resources, students use their SmartRider cards. The library is open 8:15am to 4:00pm every day.
Homework Clubs
The Middle School Homework Club is on every Wednesday afternoon from 3:30pm to 4:30pm in the Library. All students from Years 7 to 10 and in all subjects are welcome. Other homework / study groups or ‘clubs’ are convened to meet the needs of particular students. These include the Aboriginal Study Group, Mathematics Homework Club, English Homework Club and the EaL/D Homework Club. Information about meeting times is advertised through the College Newsletter and Student Daily Notices.

The Homework Centre allows students access to the computers, books and Library resources after school hours, whilst under the supervision of Aranmore teachers. Participants sign in on the attendance register each week and attendance is confirmed by a teacher-signed note in each student’s diary.

New Arrivals Learning Centre
The New Arrivals Learning Centre prepares students from other countries and cultures for mainstream secondary education in Australia. When their English and general subject knowledge is of a suitable level, many of the students choose to stay at Aranmore and seek enrolment into the mainstream of the school. This process requires a formal interview with the Principal. For further information please phone 9444 9355.

Overseas Student Coordinator
Aranmore welcomes many Overseas Students (FFPOSS). These students are supported by our Overseas Student Coordinator, Mrs Bev Haigh.

Parents & Friends Committee
The Parents & Friends (P&F) support the College by assisting at or undertaking events that bring the College community together and by raising funds to enhance the educational experiences and opportunities of students. Joining the P&F is a great way to meet the parents of your child’s classmates. For further details on how to participate or to attend a meeting please phone the Front Office on 9444 9355.

Student Services
Student Services is located on the back verandah of the Administration Building and is the point of contact for students if they:

- can’t find their class
- need a timetable
- need a SmartRider
- need lost and found
- are feeling ill or injured or require First Aid
- arrive at school after Form class has finished
- need an early departure due to an appointment
- or any other general enquiries.

If a student is ill or injured and their parent/guardian has been contacted then they can be collected from Student Services.

School Counsellor/Psychologist
The specific role of the School Counsellor/Psychologist is to support the pastoral care structure of the College by assisting students who are experiencing any personal, family or life circumstances that are affecting their ability to achieve their full potential.

To contact the School Counsellor, Mr Lee Boyett or Psychologist, Mrs Lisa Winnett, please call the College on 9201 5246 or 9444 9355.

Chaplain
Fr Elias Kilzi, a Catholic priest of the Melkite tradition, serves the Aranmore community as Priest and Chaplain. He is on campus approximately two days per week and is available to assist students and families.
Uniforms & Books
The Uniform Shop is open during term at the following times:
Tuesdays from 11:00am – 1:30pm
Fridays from 8:00am – 11:30am

Any additional opening times during school breaks will be advertised in the College Newsletter and website. Please note that the Uniform Shop does not accept cheques. Families are strongly encouraged to put identification labels or write students names on uniform items. Good quality second-hand items are also sold through the Uniform Shop. If you have any queries please phone, 9201 5256

Online Store
Uniforms can also be purchased through our Online Store on the College website. Payment can be made securely via credit card or PayPal. Once orders have been packed, a text message will be sent advising that your order can be picked up from Reception.

Uniform 2017 Price List

<table>
<thead>
<tr>
<th>Items</th>
<th>Sizes</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>BAGS</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DUFFLE BAG</td>
<td></td>
<td>$15.00</td>
</tr>
<tr>
<td>BACKPACKS</td>
<td></td>
<td>$90.00</td>
</tr>
<tr>
<td>SATCHELS</td>
<td></td>
<td>$45.00</td>
</tr>
<tr>
<td>SPORTS</td>
<td></td>
<td>$45.00</td>
</tr>
<tr>
<td>BELTS (boys)</td>
<td>All sizes</td>
<td>$15.00</td>
</tr>
<tr>
<td>BLAZERS</td>
<td>All sizes</td>
<td>$150.00</td>
</tr>
<tr>
<td>BLOUSES</td>
<td>All sizes</td>
<td>$35.00</td>
</tr>
<tr>
<td>LONG SLEEVE BLOUSES</td>
<td>All sizes</td>
<td>$35.00</td>
</tr>
<tr>
<td>SKIRTS</td>
<td>All sizes</td>
<td>$55.00</td>
</tr>
<tr>
<td>TROUSERS (girls)</td>
<td>All sizes</td>
<td>$46.00</td>
</tr>
<tr>
<td>CAPS &amp; BUCKET HATS</td>
<td>All sizes</td>
<td>$20.00</td>
</tr>
<tr>
<td>JUMPERS 14 - 24</td>
<td></td>
<td>$75.00</td>
</tr>
<tr>
<td>JUMPERS 26 - 28</td>
<td></td>
<td>$80.00</td>
</tr>
<tr>
<td>SCARVES</td>
<td>All sizes</td>
<td>$20.00</td>
</tr>
<tr>
<td>TIES</td>
<td></td>
<td>$25.00</td>
</tr>
<tr>
<td>SHIRTS (boys)</td>
<td>All sizes</td>
<td>$35.00</td>
</tr>
<tr>
<td>BOYS SHORTS</td>
<td>All sizes</td>
<td>$40.00</td>
</tr>
<tr>
<td>TROUSERS (boys)</td>
<td>All sizes</td>
<td>$45.00</td>
</tr>
<tr>
<td>SOCKS &amp; TIGHTS (girls)</td>
<td>All sizes</td>
<td>$9.00</td>
</tr>
<tr>
<td>SOCKS (boys)</td>
<td>All sizes</td>
<td>$9.00</td>
</tr>
<tr>
<td>SOCKS (sports)</td>
<td>All sizes</td>
<td>$9.00</td>
</tr>
<tr>
<td>SPORTS UNIFORM</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SHORTS</td>
<td>All sizes</td>
<td>$35.00</td>
</tr>
<tr>
<td>TOPS &amp; HOUSE TOPS</td>
<td>All sizes</td>
<td>$35.00</td>
</tr>
<tr>
<td>TRACKSUIT TOP</td>
<td>All sizes</td>
<td>$85.00</td>
</tr>
<tr>
<td>TRACKSUIT PANTS</td>
<td>All sizes</td>
<td>$60.00</td>
</tr>
</tbody>
</table>

* ALL UNIFORMS MUST BE CLEARLY LABELLED. PRICES SUBJECT TO CHANGE, PLEASE VISIT ONLINE STORE FOR UPDATES.

Books
The College uses a range of eBooks across all year groups which can be purchased through Office Max as part of a student’s booklist order. A student device which meets the minimum specifications (see page 20) is essential to ensure that the eBooks work effectively. A parent information session is run at the start of the academic year to explain the eBook process and to support the student in the effective use of the product. Further information on Book Lists can be found on the portal on the College website.
The uniform is a sign of identity with the College and should be worn with pride. Each student is expected to be properly attired in full uniform whilst at the College, travelling to and from school and when representing the College at external functions and events. The uniform is compulsory attire. It is a condition of enrolment at the College that students wear the uniform in its entirety. It is particularly important that students realise that whenever they wear the College uniform in public forums - travelling to and from the College, attending sporting events, shopping before and after school, - they serve as ambassadors for Aranmore Catholic College. Therefore, it is essential that in such circumstances the uniform is worn correctly in full. Failure to observe appropriate standards could result in sanctions being imposed.

**Summer Academic Uniform**

The summer uniform is worn in Terms One and Four. All items listed can be purchased from the Uniform Shop.

**Girls**
- White over-blouse bearing the Aranmore emblem
- Blue checked skirt - worn at knee-length or Aranmore blue trousers (substitute designs must not be worn)
- Aranmore banded white crew socks
- Black, polished, lace up shoes (pumps, slip-ons, buckled shoes, sneakers, sandals, thongs or bare feet are not acceptable at any time)

**Boys**
- Pale blue tailored shirt bearing the Aranmore emblem (worn untucked in summer)
- Aranmore shorts or Aranmore grey trousers (fitted at the waist rather than loosely hung at the hips)
- A black belt with an unobtrusive metal buckle
- Aranmore grey school socks (red and blue stripes)
- Black, polished, lace up school shoes (Sneakers or sport shoes are not an acceptable substitute. Sandals, thongs and bare feet are not acceptable at any time)

**All Students**
- An Aranmore hat or cap is to be worn whenever students are engaged in activities out of doors for extended periods of time during Terms One and Four.
- An Aranmore school bag is a compulsory part of the College uniform. There are several styles of bag: satchel, backpack, sports bag or travel bag.

**Winter Academic Uniform**

The winter uniform is worn in Terms Two and Three. All items listed can be purchased from the Uniform Shop.

**Girls**
As for summer with the following additions and exceptions:
- Blazer
- Aranmore tie
- Aranmore royal blue jumper for students in Years 8 –11; Year 12 students may wear the optional Aranmore navy-blue Leavers’ jacket.
- Opaque Navy blue stockings or winter-weight tights are worn instead of white Aranmore crew socks
Boys
As for summer with the following additions and exceptions:
• Blazer
• Aranmore tie
• Aranmore royal blue jumper for students in Years 8 –11; Year 12 students may wear the optional Aranmore Leavers’ jacket
• Pale blue shirt worn tucked into the trouser waistband (all boys)

All Students
As for summer with the following additions and exceptions:
• Students who choose to wear an undergarment or t-shirt under their College shirt for additional warmth, must ensure that the undergarment is white, not visible and is not emblazoned with logos etc which can be seen through the College shirt. T-shirt sleeves must not be visible.
• The College tracksuit jacket is not to be worn in place of the College jumper or blazer.
• The tracksuit jacket is part of the sports uniform and may only be worn with the sports uniform. Therefore, all students must have a College blazer to wear as part of their academic uniform
• Sneakers or sports shoes are not to be worn with Academic uniform.

Sports Uniform
The sports uniform consists of blue sport shorts bearing the Aranmore emblem.
• House shirt (compulsory item for House Days and Inter-House Carnivals. They can also be worn as an alternative to sports shirt in HPE classes).
• A navy and red sports shirt bearing the Aranmore emblem
• Aranmore tracksuit. During Terms Two and Three, both the tracksuit jacket and trousers must be worn when a student wears sports uniform to school.
• Sports shoes with non-marking soles.
• Aranmore banded crew socks.
• Aranmore hat or cap.

Grooming and Appearance Guidelines
• Students are expected to take pride in their personal appearance, to be neatly attired and well groomed.
• Boys wearing a tailored shirt may wear it untucked during Terms One and Four. In Winter, when wearing the College tie, all boys shirts must be tucked in.
• Girls’ academic uniform skirts are to be knee length.
• Accessories are restricted to a wristwatch and a Christian symbol on a neck chain. Students may wear one small Gold or Silver stud or small Gold or Silver sleeper in the lobe of each ear. No other earrings or earring positions are acceptable. Face piercing and/or face jewellery is prohibited.
• Hair that is collar length or longer must be tied up. Hair must not be streaked, tinted or dyed in colours that contrast markedly with a student’s natural hair colour or complexion. Extreme hairstyles are not permitted. Haircuts shorter than a number 2 are not acceptable. The Principal reserves the right to decide on the acceptability of hairstyles.
• Coloured nail polish and visible or obvious make-up are not permitted.
• Boys faces are required to be clean-shaven. Beards, moustaches and ostentatious or overly-long sideburns are not permitted.
House System

Each student and their siblings are assigned to a House, these houses are:

- Kelly (Blue)
- McAuley (Gold)
- Pascoe (Green)
- Rice (Red).

The House system provides a vehicle and a focus for students to:

- have an additional sense of belonging within the larger school population
- have an opportunity to mix with different age levels
- have increased opportunities to form mentor/role model relationships across age-groups
- further their engagement in college activities
- an opportunity to be awarded ‘house’ points for demonstrating outstanding behaviour and engagement
- experience the building of team-spirit and cooperation through friendly rivalry and competition.

The name of each of the houses reflect aspects of the College history. The founders of the Sisters of Mercy (Catherine McAuley) and the Christian Brothers (Edmund Rice) along with those who have played vital roles in the Aranmore College Community, Sr Janina Pascoe and Br John (Tony) Kelly. House shirts are worn on House Days, Inter-house carnivals and may be worn as an alternative to the college Sports Shirt in Physical Education classes. For further details see the College website.

House Shields & Mottos

CHRIST OUR LIGHT

FAITH AND COMPASSION

MAKE GOD KNOWN

STRENGTH FROM HEAVEN
Aranmore Catholic College is moving towards a Bring-Your-Own-Device (BYOD) approach to Personal Electronic Devices. In 2017, all students in Years 7-12 will be required to have their own electronic devices at school.

The specifications for these devices are outlined below:

<table>
<thead>
<tr>
<th>Operating System</th>
<th>Windows 8.1 (preferably Windows 10)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Minimum Screen Size</td>
<td>10&quot;</td>
</tr>
<tr>
<td>Minimum Storage Capacity</td>
<td>64 GB HDD</td>
</tr>
<tr>
<td>RAM</td>
<td>4GB RAM (2GB may be sufficient during Years 7-9)</td>
</tr>
<tr>
<td>Minimum Battery Life</td>
<td>6 Hours</td>
</tr>
<tr>
<td>Maximum Weight</td>
<td>2kg</td>
</tr>
<tr>
<td>Form Factor</td>
<td>A physical keyboard attachment is required</td>
</tr>
<tr>
<td>Recommended Accessories</td>
<td>Protective Case/Cover</td>
</tr>
<tr>
<td>Additional Recommendations</td>
<td>Accidental loss and breakage insurance</td>
</tr>
<tr>
<td>Software</td>
<td>Must be able to open PDF, doc, xls, ppt files and export to those formats.*</td>
</tr>
</tbody>
</table>

* As staff will be disseminating electronic information from a Microsoft office platform it is essential that students can open these files and submit files in the same formats for staff to read.

Students will need to have their devices charged, and ready for use each day. Students and families must give careful consideration to the protection and safety of electronic devices.

**Implications for mobile phones**

Mobile phones may not be used in any context at school between 8.35am and 3.15pm. Phones must not be seen or heard in class, or in the yard at break times. If a student is in breach of our terms of usage of personal electronic devices, the Head of Year will decide on a course of action based on who has been affected and what needs to be done to make things right again. The phone will likely be confiscated, and after-school detentions may ensue.
Implications for all PEDs

Overarching guidelines for PED usage include existing practices outlined in our policies on Assessment; Acceptable Network Usage and Bullying and harassment. These conditions include the following:

- the devices must not be used or accessed at recess or lunchtime (not seen or heard), unless under supervision in the library.
- students are responsible for the security of their devices at all times
- at all times, the teacher will explain and expect mature and responsible use of the technology
- the devices may only be used at times stipulated by the classroom teacher
- the devices may only be used for particular purposes stated at that time by the teacher
- the devices may not be used in all lessons; particularly it is unlikely that the devices would be used during a test or assessment
- the devices need to remain silent (requiring use of headphones) unless stipulated by the teacher
- the volume of sound needs to be low enough for a student to hear a teacher’s request for student attention, and low enough so that any other person could not hear what is being played through headphones
- the device needs to be sitting in full sight on the desk while in use

Unacceptable usage includes:

- general accessing social media sites (Facebook, Twitter etc)
- sending/receiving private emails, text messages or phone calls
- accessing inappropriate internet sites - eg sites not related to learning or morally offensive sites
- any kind of cyber-bullying or intimidation
- playing of offensive music etc
- taking of photos/videos without explicit teacher consent, including the consent of any party being filmed

If a student is in breach of our terms of usage of personal electronic devices, the subject teacher, Head of Learning Area and Head of Year will decide on a consequence and a course of action based on who has been affected and what needs to be done to make things right.
Library Information

Opening Hours: 8.15am - 4.00pm

Library Staff:

Teacher Librarian: Ms Harbord
Library Technicians: Mrs Bourne
Library Assistant: Mrs Waite

Library Card

• use your SmartRider card
• Please do not borrow books for other students with your card

During class time you are welcome to use the library without your teacher if:
• You have your Student Diary signed by your teacher. You must give this to a library staff member as soon as you enter the library
• You come prepared with your SmartRider card, assignment, pen & paper
• You write your name in the attendance record book

Library Catalogue

• Destiny is the Library Catalogue
• Students have access to the Destiny Catalogue on all computers in the library/school
• Ask a library staff member how to use the Catalogue

What to find in the library

• Books, magazines, newspaper articles and eBooks may be borrowed
• Equipment may be used by students in class, these need to be booked by their teachers
• Online Databases

Borrowing Resources

• 2 weeks for fiction books
• 1 week for graphic novels
• 1 week for non-fiction books
• Overnight for encyclopedias
• 3 nights for magazines

Borrowing Books

• Borrow books at the circulation desk
• Please make sure you have your SmartRider card and the book
• A date due slip at the back of the book reminds you when your books are due back
Returning Books
Place your books in the RETURNS slot at the circulation desk.

Overdue Books
• Please return or renew all library resources before the due date
• Students with overdue books cannot borrow resources or use the computers at lunch time
• Reminders will be placed on SEQTA Daily Notices
• If your books are very overdue, your parents/guardian will be notified by the Librarian for the cost of replacement

Reserving a book
• Students are welcome to reserve books
• Please ask at the circulation desk

Printing
You always need your SmartRider to do printouts

Lunchtime
The Library is used for
• Research
• Recreational reading
• Playing board games

Lunchtime use of computers
• Students must book the computers at the circulation desk
• Please make sure you have your SmartRider card when you book

A library user...
• Brings their SmartRider card, diary, pen and paper, to the library
• Does not eat or drink in the library
• Handles books and equipment carefully. They are expensive to replace
• Asks for any help they need
• Works quietly
• Borrows books
• Leaves the library tidy, chairs neat and rubbish in the bin
• Returns books they are not borrowing, to the trolley
Aranmore Catholic College

We encourage students to strive for excellence in all areas of human achievement and believe in educating the whole person.

For over 100 years, our aim has been the same: to provide an educational environment where students appreciate that learning is an enjoyable and worthwhile experience combined with individual success.

We believe our happy and confident students, both past and present, are testimony to the education offered at Aranmore Catholic College.

Our Location

41 Franklin Street
Leederville, WA 6007

We are conveniently located just 3kms from the Perth CBD and within close proximity to Leederville Train Station and bus access along Oxford Street and Loftus Street.

Contact Details

PO Box 223
Leederville WA 6903

Telephone: +61 8 9444 9355
Facsimile: +61 9 9444 9310
Email: acc@aranmore.wa.edu.au
Web: aranmore.wa.edu.au
CRICOS CODE 00745C